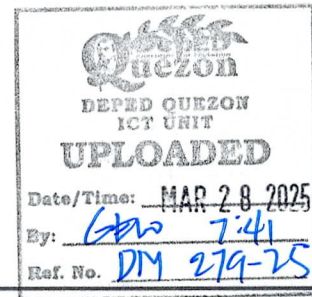




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



26 March 2025

**DIVISION MEMORANDUM**  
DM no. 279, s. 2024

**JOINT MONITORING AND EVALUATION WITH REGIONAL STAFF ON SCHOOL BUILDING  
PROJECT UNDER BASIC EDUCATION FACILITIES FUND PROJECT**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Section/Units Heads  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. In accordance with the Regional Memorandum No. 115, s 2025, " *Monitoring and evaluation of programs under basic education facilities fund and other educational facilities projects*" regular monitoring and joint inspections are required to ensure the quality of our school infrastructure works.
2. Jomalig Central School and Apad-Jomalig National High School are directed to submit a report on any concerns or issues related to the repair and classroom construction projects implemented by the Department of Public Works and Highways (DPWH). The report must include supporting photographs documenting the status of the projects.
3. School heads or principals must designate a representative to attend in their absence during the monitoring and joint inspection.
4. Regional Engineers /Architect and SDO Engineers will conduct joint inspection on the said projects
5. The required reports shall be collected on April 3, 2025, during the actual site visit.
6. For inquiries, please send email at [sdo.quezon.efs@deped.gov.ph](mailto:sdo.quezon.efs@deped.gov.ph) or contact 0908-218-3482.
7. Immediate dissemination of and strict compliance with this Memorandum is directed.

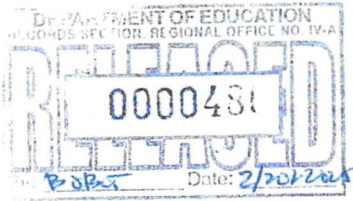
by:   
JOEPE F. FALQUEZA  
Assistant Schools Division  
Superintendent

for: **ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-09-003



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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



17 February 2025

**Regional Memorandum**  
No.115 s.2025

**CY 2025 MONITORING AND EVALUATION OF PROGRAMS  
UNDER BASIC EDUCATION FACILITIES FUND  
AND OTHER EDUCATIONAL FACILITIES  
PROJECTS**

To: **Schools Division Superintendents**

1. In reference to DepEd Order No.18 s.2023<sup>1</sup>, this Office, through the Education Support Services Division (ESSD), will conduct monitoring and evaluation of programs under the Basic Education Facilities Fund (BEFF) and other educational facilities projects.
2. The activity aims to ensure that the programs and projects are implemented in compliance with the laws, rules, regulations, and other relevant issuances of the department.
3. The Regional Office (RO) monitoring officials are the ESSD Chief, Regional Engineer, and DepEd Project Engineers and Architect under Contract of Service.
4. The Schools Division Offices (SDO) through the School Governance and Operations Division shall assist the RO monitoring officials during the time of inspection.
5. Relative to this, a quarterly coordination meeting will be conducted to address updates and concerns regarding the implementation of programs and projects. A virtual coordination meeting with the concerned SDO shall be facilitated by the Regional Office, if necessary.
6. Enclosure 1 provides the target schedule, venue, and expected participants relative to the conduct of activities.
7. Travel and other related expenses of the RO Monitoring Officials relative to the conduct of this activity will be charged against the regional funds, while that of the SDO will be charged against their local funds, subject to the usual accounting and auditing rules and regulations.



<sup>1</sup> Revised Multi-Year Guidelines on the Allocation, Receipt, Utilization, Monitoring, and Reporting of the Basic Education Facilities Funds (BEFF)



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



8. For more information or queries, please contact Chief Eduarda M. Zapanta or Engr. Jamaica Rose G. Rolloque of Education Support Services Division at (02) 8682 - 2114 local 430.
9. Immediate dissemination and compliance with this Memorandum are highly desired.

  
ATTY. ALBERTO T. ESCOBARTE / CESO II  
  
Regional Director

03/ROE6

Enclosure No. 1 to Regional Memorandum No. \_\_\_\_s, 2025

**SCHEDULE OF ACTIVITIES**

<b>Date/Time*</b>	<b>Venue/ SDO to be visited</b>	<b>Activity/ Modality</b>	<b>Participants</b>	
March 12, 2025	Bulwagan ng Karangalan, DepEd Region IV-A CALABARZON	1st Quarter Regional Coordination Meeting (RCM) of Engineers and Architects	Central Office (CO), RO, and SDO Concerned Personnel	
March 13-14, 2025	Tayabas City Lucena City	On-site monitoring and inspection of various recipient schools of the School Building Program, Last Mile School Program, and other educational facilities projects	RO and SDO Monitoring Officials	
April 2-4, 2025	Quezon Province			
April 8, 10 and 11, 2025	Rizal Province Antipolo City			
April 22-25, 2025	Batangas Province Batangas City Lipa City			
	Tanauan City			
	Sto. Tomas City			
June 4, 2025	Venue to be announced on a separate issuance.	2nd Quarter RCM of Engineers and Architects	CO, RO, and SDO Concerned Personnel	
June 23-25, 2025	Venue to be announced on a separate issuance.	Midyear Conference of DepEd and DPWH Engineers and Architects	CO, RO, and SDO Concerned Personnel  DPWH RO Representative	
August 12-15, 2025	Laguna Province San Pablo City Calamba City	On-site monitoring and inspection of various recipient schools of the School Building Program, Last Mile School Program, and other educational facilities projects	RO and SDO Monitoring Officials	
August 26-29, 2025	Cabuyao City San Pedro City Biñan City Sta. Rosa City			
	July 2-4, 2025			Cavite Province Dasmariñas City
	July 22-25, 2025			Cavite City General Trias City Bacoor City Imus City
				September 9, 2025

<b>Date/Time*</b>	<b>Venue/ SDO to be visited</b>	<b>Activity/ Modality</b>	<b>Participants</b>
September 2025 onwards	Select SDOs	On-site monitoring and inspection of various recipient schools of the School Building Program, Last Mile School Program, and other educational facilities projects	RO and SDO Monitoring Officials
December 10, 2025	Venue to be announced on a separate issuance.	4th Quarter Regional Coordination Meeting (RCM) of Engineers and Architects	Central Office (CO), RO, and SDO Concerned Personnel

*\*The actual schedule may vary if there will be equally important activity to be conducted by the Central and Regional Office on the said target dates.*